Garden Rules for Edible Campus During COVID-19

Preparation
- Volunteers will acknowledge via email that they have read and agree to follow safety policies.
- Team leads will determine length/frequency of shifts and communicate to volunteers.
- Any highly at-risk volunteers should be identified before volunteers are invited back.
- When we reopen, if visitors are not complying with policies, we may need to rope off the area volunteers are in or put up signage to keep visitors away and prevent walking off path onto plants.

Day-of-Shift Safety measures
Before arriving for shift, volunteers should
- Check for symptoms using the COVID-19 screening checklist. Anyone experiencing symptoms should notify their team leader and not report for volunteer service.
- Check their email/texts to make sure there are no last-minute changes.

While buildings are closed to the public
- Volunteers cannot go indoors for any reason or use bathrooms.
- They need to bring their own water
- Handwashing stations will be setup in case there is a need to wash hands

Work Gloves
- Gloves will be provided by Edible Campus
- Anyone harvesting should wear disposable gloves
- Non disposable gloves used during the work day will be placed in a specified bag and, using proper safety precautions, will be taken and washed before being returned into circulation

Masks
- Volunteers should provide their own mask
- Masks will be worn during team instruction.
- Masks should be worn when not able to physical distance (6ft apart).
- Volunteers should keep masks accessible to put on immediately if necessary.
- Team leads will model appropriate mask usage and wear when not 6 feet apart.

Tools
- Tools will be provided by Edible Campus
- Individual tools should only be used by one volunteer and will be sanitized before next use.
- Cart / wheelbarrow handles should only be touched by one person per shift so that they don’t have to keep being sanitized throughout the shift. Team leads will sanitize these handles at the end of the shift.
- Tool quarantine areas will be clearly marked.
Physical distancing
- Volunteers should not share rides in garden vehicles, golf carts, etc
- If it is necessary to show volunteers a specific plant, a sample plant can be placed on the path for physically-distanced inspection.

Record Keeping
We need a record of what volunteers were onsite each day and what staff they interacted with so that if anyone is diagnosed with the virus, we can let others know.

After shift
(From NCBG Safety Committee Guidelines)
Suspected case from a volunteer
- If there is a suspected case of COVID-19 from a volunteer, NCBG will try to determine which staff and other volunteers came in contact with the volunteer, and if any COVID-19 testing or symptom monitoring is necessary for staff and volunteers.

Confirmed case from a volunteer
- If there is a confirmed case of COVID-19 from a volunteer, UNC/NCBG will determine what staff and other volunteers encountered the confirmed case volunteer. Staff and other volunteers who had close contact (ex: spent extended time with volunteer, interacted indoors with the volunteer, conversed while less than 6 ft physical distancing, conversed without wearing a face covering, etc) with the volunteer will be advised to follow UNC Health recommendations on getting tested and self-isolating.
- If the volunteer spent extensive amounts of time indoors (more than 15 minutes in one space), then the Garden will close that indoor facility to the public and to staff to ensure it is thoroughly sanitized before re-opening that facility to the public.